



Swaraj Facilities

YOUR SAFETY IS OUR PRIORITY



YOUR SECURITY IS OUR TOP PRIORITY



www.swarajfacilities.in

team
contract insurance defence
shelter relationship guarantee
assurance maintain global
trust easy speed
solutions safety monitor
ease security installation
expertise systems
respond engagement technology
safe prevention consult
precaution design organisation
communication proactive progressive
service innovative guardian
inspections
professional



About Us

SWARAJ FACILITIES, Pune (SF) is incepted and set into function with effect from 16 Aug 2015 onwards. However, we are in this field of security since the year 2010 providing professional security, Facility management, Training support, security site survey, Risk assessment, electronic surveillance, dog squad and manpower supply services.

We at **Swaraj Facilities**, Pune (SF) ensure a high degree of security and safety practices and precautions at and around the Clients Institutional Premises, Campus and Workplaces take care of Men, Material, Machinery, Equipment and Moveable/unmovable Properties of the valuable clients we serve. Our Facility Management (Housekeeping team) devoted to provide and ensure safe, clean, and healthy environment through Hygienic Housekeeping Services.

SF is emerging as one of the upcoming multiplicity service providers, mainly in the field of Security and facility management Services in and around whole Maharashtra.



Mr. Gurudas M. Roy
Founder

the Founder members Mr. Gurudas M Roy is an acumen into the field of security with more than 20 years of on field experience. He has been awarded the National Certificate for Private Security Trainers. He is also Founder Member of (P4) Police Private Security Partnership programme Maharashtra states initiated by honorable Commissioner of Pune. Swaraj Facilities Company is awarded with 'BEST SECURITY AGENCY' Trophy in "SURKSHIT PUNE award" under his leadership.

He is the coordinator of Police private partnership programme Maharashtra state And P4 foundation pune association.



Col. RBS Bhandari (Retd)
Founder

is having a dynamic personality, and he acquired the specialized experience in Security, Safety and allied Services from reputed Security Agencies, and he is an ex-service man retired from armed force. It is needless to state that he is one of the key assets and leading person of our Team



Mission Statement

Our mission is to provide protection and security to our clients through a bespoke service tailored to their specific needs, ultimately the safety and security of the client's staff, premises, assets, and the general public is our highest priority



Vision

We are committed to the ongoing improvement of the services we provide to our clients. By investing in and developing our most important assets, our staff, we aim to achieve all our goals and exceed our clients' expectations. Through our commitment to high standards, it is our vision to earn the trust of our clients by delivering the best quality services within the Maharashtra.



Scope

Covering all aspects of Private Security services as well as systems including Manned Guarding and Electronic Surveillance systems ensuring 360° security to the client.



Values

As a company and as individuals we value above all else honesty, integrity, unselfishness, professionalism, and mutual respect. For our staff, we offer a rewarding and challenging environment where personal development can flourish. We hold ourselves accountable to our clients, staff, and partners by honouring our commitments, providing results, and continually striving to provide the highest quality services.



Competitive Advantage

Along with ensuring client and customer satisfaction, create an environment to nurture employee satisfaction leading to loyal and productive employees. This employee recognition and job satisfaction to be a leading indicator of customer loyalty and satisfaction

Our Services



**Specialized
Guarding
Services**



**Escort
Guarding
Services**



**Electronic
Security
Services**



**Hotel &
Hospitalities
Services**



**Corporate
Security
Services**



**Risk
Management
Services**



**Security
Guard
Training
Services**



**It / ItES
Services**



**Bouncer
Services**



**Industrial
Security
Services**



**Responsive/
Traffic
Warden**



**Industrial
Labor
Supply**



**Event
Security
Services**



**Bank
Security
Services**



**Fire
Warden**



**Industrial
House
keeping
Services**



Control Room

We have the 24/7 Control Room with Security Supervisor & Security Guards as standby to meet emergency requirements. They also take necessary feedback from the clients and pass on to the branch head for necessary action.

TAKING CARE OF YOUR SECURITY NEEDS

QRT Support

Quick Reaction Team (QRT) SF has its own unit of Quick Reaction Team (QRT), lead by Ex-Army personnel. In any kind of “ALARM SIGNAL” received at our CMS, QRT reaches your premises equipped with non-fatal arms to help to protect your asset. QRT functional 24X7 hrs., and is regularly carrying out patrol duties to check the performance of the security guards deputed in various assignments. The company has a vehicle-based patrol round the clock to meet any emergency situations and also deploys additional security at the installation/ establishment.



Quality Policy

The company is committed to providing our customers with, on time and a competitive cost, a fault-free and reliable service. To achieve this, we continually review and improve our management system and its processes. Measurable objectives are set by the management and it is essential that an effective Quality Assurance system is developed, implemented and constant improvements made to the system which is able to satisfy ISO 9001 2015, our customer's requirements. We understand customer needs and expectations continually change; therefore, we must work closely with current and potential customers to meet these changes in order to offer suitable all services ahead of our competition.

The procedures and practices outlined in the Quality Documentation are there for that purpose and to ensure staff understanding of meeting customer, statutory and regulatory requirements. This is to provide confidence to our customers and therefore the implementation of the Quality Policy is mandatory for all our employees.



Recruitment - Stringent Process



Recruitment



**Strategy
Development**



Screening



**Evaluation
&
Control**



Training



Searching



TRANSFER

We transfer our personnel every six months so that no individual develops familiarity/vested interest in a particular site. The transfers will be effected only after due consultation with the site management



Security Survey

Our experienced and veteran security management staffs conduct surveys/audits in order to find out the possible security threats and the shortcomings of the existing security system of the concerned client and giving their valuable suggestions for the improvement of security management of the concerned.



Training and Surprise Day/Night checks

SF carries out regular and surprise (day/night) checks by our field staff / Operations Manager/ Branch Head to review the functioning and performance of the Staff.



Integrated Facilities Management Services

Reliable, Responsible, Responsive Facility Support for businesses.

Police liaising

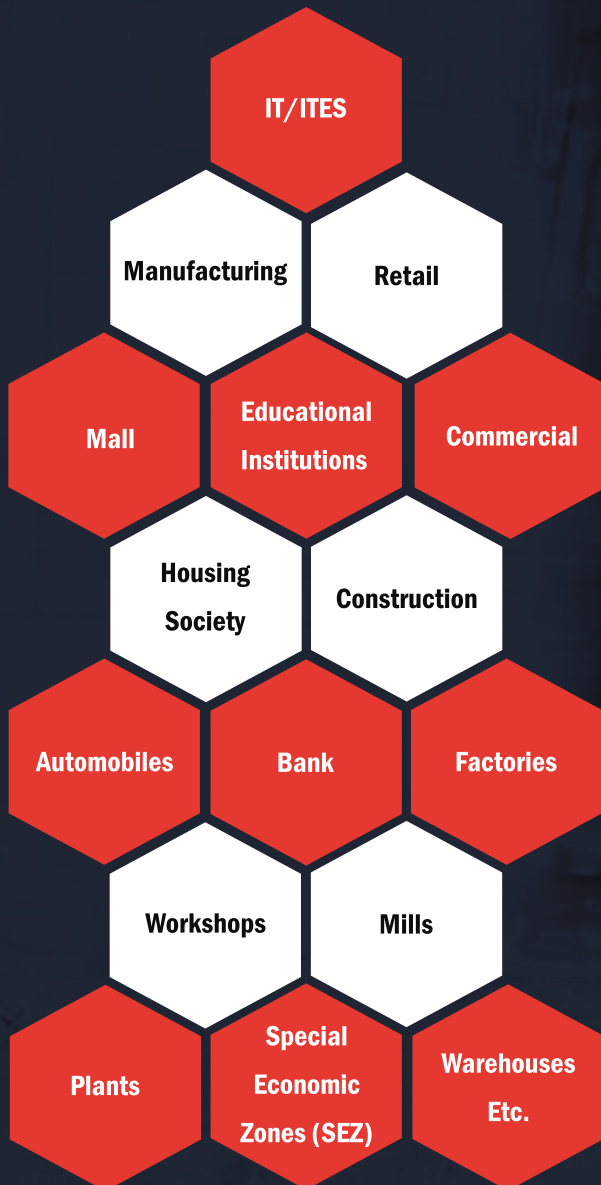
The P4 Program is a Community Policing initiative (Police Private security partnership program) that aims to bring police and public closer. P4 helps to promote crime awareness among the people and enables the prevention of crimes. This community policing initiative is worth trying in every city and every district. It is a formula and method of sharing police power and responsibility with the public in an increasingly complex and dangerous world. The movement has been well received not only among P4 but also among the wider public, whole Maharashtra voluntary associations.



DOG SQUAD

Dog squads are handled by experienced dog trainers. These are serving the requirements of various industrial sectors including perimeter and facility patrol, area search operations and Intruder detection. Our healthy Dogs have the ability to detect explosives and narcotics. The dog squads are also used for home/family protection, intruder deterrence and intervention, as also for personal property protection.

OUR CUSTOMERS



“With a dedicated experienced and highly skilled core development team. we strive to provide the best client satisfaction”



A photograph of five security guards in uniform standing in a line outdoors. They are wearing light blue shirts, dark trousers, and caps. A large black circle is overlaid on the bottom right of the image, containing the text "SECURITY TRAINING".

SECURITY TRAINING



Man Power Resourcing:
Advertisement in Newspaper / Notice Board / References.



Interview Process:
Interview by Operational Manager » HR



Training:
Subject: As Per PSARA 2005 ACT



Medical & Documentation:
Individual's ID | Certificates



Verification:
Of Antecedents, through Field Officers/ Civil Police
as Required



Deployment:
Deployment at Site Required, 10 Days At Least.



On the Job Training:
Firefighting, Practice, Tele. Duties, First Aid,
Frisking & Checking Personnel Operating Alarm
Systems / Motors, General Documentation, Duties
Particular To The Unit Etc.

Desirable Physical & Educational Standards:

Height: Minimum of 165 C.M.
Weight: Minimum 50 Kgs.
Chest: Minimum 77 Cm & 85
Cm.Expansion.

Age: 18 Years to 45 Years
Education Std: Minimum
10th, Be Able To Read, Write
a English

SF SECURITY TRAINING CAPSULE

- ♥ Drill & Behavioural Skills
- ♥ Uniform & Equipment (Wearing & Maintenance)
- ♥ Gatehouse Functions
- ♥ Search Procedure
- ♥ Patrolling Duties
- ♥ Store Inventory Tracking
- ♥ Contingency Management
- ♥ Health/Safety & First Aid
- ♥ Telephone Handling
- ♥ Handling and Operations Of Wireless
- ♥ And Mobile Telephones
- ♥ Crisis Management
- ♥ Legal Aspects
- ♥ Documentation
- ♥ Site & Post Training
- ♥ Fire Safety & Prevention
- ♥ Physical Security, Area Security Material
- ♥ Security & Building Security
- ♥ Access Control
- ♥ Checking Incoming ,Outgoing Men, Material &
- ♥ Transport Search Of Persons & Vehicles
- ♥ Combating Internal Theft
- ♥ Action To Be Taken On Dharnas, Gheraos,
- ♥ Lockout & Strike
- ♥ Mob Control
- ♥ Dos & Don'ts of Security
- ♥ Procedure of Reporting Incidence
- ♥ Action To Be Taken On Occurrence Of An
- ♥ Incident
- ♥ First Aid
- ♥ Standard Operating Procedures

LIST OF SUBJECTS COVERED DURING TRAINING





TRAINING CYCLE



Police Private Security Partnership Programme (P4) Maharashtra state

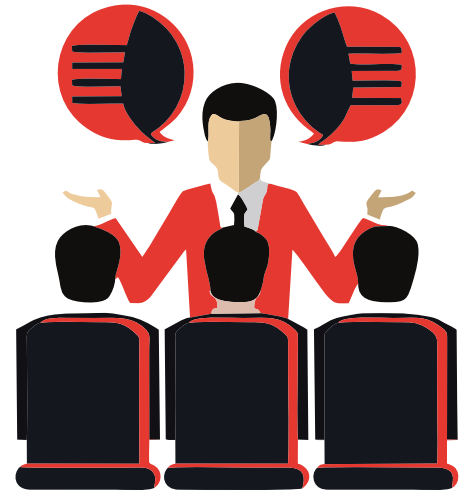
An affiliate of Swaraj Facilities, is Maharashtra foremost training institute dedicated to uplifting the standards of service in the security industry through comprehensive and innovative training of security personnel. Each Swaraj Facilities security practitioner, from security guards to senior management, undergoes entry-level and continuous training programs conducted by P4, providing the individual with world-class skills in threat detection, protection, combat, fire-fighting, materials control & accounting, as well as soft-skills such as courtesy, positive attitude and loyalty towards client. P4 path breaking training modules enable security guards not only to handle physical security requirements, but also situations that call for intelligence and judgement.





IN-HOUSE TRAINING AT SF GROUP

- Discipline
- Integrity
- Honesty
- Loyalty
- Courtesy
- Responsibility
- Hard-Work



Our Training Regime Includes

- Basic Training
- Specialized Training
- Supervisory, Pre-job & refresher Training

Refresher Courses Every six Months Onsite Training

- Orientation
- Tasks & Duties
- Site Assessment
- Risk Assessment
- Threat Perceptions
- Contingency Planning
- Practice Drills
- Emergency Procedures





BASIC TRAINING

We provides a training programme to all security personnel before being placed on assignment which includes :



Physical Training

We provide physical training to our security professionals to overcome any kind of physical threats. The physical training includes drill, physical conditioning & unarmed combat.



Professional Training

We provides professional training to its security personnel to effectively handle any kind of emergency including personal protection, security patrolling, industrial unrest, liaison with police and filing of FIR, record keeping of men, materials and vehicles...



People Skills Training

We provides People skills training to its security personnel to effectively handle all aspects of industrial relations with government departments, customer care etc...

BASIC TRAINING

Physical Training

Professional Training

People Skills Training



Positive Attitude

Environmental Training

PHYSICAL TRAINING

Drill

Physical Conditioning &

Unarmed Combat



Positive Attitude

We holds many sessions to develop a positive attitude in its security personnel to cope with difficult real-life situations without bitterness or any negativity.



Environmental Training

We also trains its security personnel to be eco-friendly in their outlook and care for the paryavaran (environment).



PHYSICAL TRAINING Drill

To enable the trainee to carry out the duties as uniformed security staff in immaculate dress, having smart, crisp movements, responding promptly to orders of superiors in a disciplined manner at all times.



Physical Conditioning & Unarmed Combat

To improve physical fitness of the trainee, enabling him to be capable of carrying out sustained work, thereby contributing to a healthy body capable of resisting small illnesses. He learns also learn to handle certain violent situations.



PROFESSIONAL TRAINING Search and Blocking

We provides this training to make the trainees aware of the importance of security patrols in maintaining security and safety of the organisation's premises. At the end of the training session, the trainee is able to prevent thefts and pilferage and other crimes, illegal encroachments, accidents and report any breaches of safety regulations, unauthorised entry at the organisation's premises, particularly at night.



Personal Protection

We provides this training to enable the trainees to carry out the tasks of basic unarmed personal protection. After training, the security personnel are able to provide protection to the designated individuals.



Emergency Situations & Actions of Security Staff Thereupon

We provides this training to prepare the trainees to be able to recognise an emergency pertaining to fire, bomb threat, dacoit, arson, riot, serious injury, drunkenness and sexual harassment and to take immediate and appropriate action to come to the help of the victims without loss of time.

PROFESSIONAL TRAINING Search and Blocking Personal Protection Emergency Situations & Actions of Security Staff Thereupon



Liaison with Police

& Filing an FIR

Corporate Office

Industrial Unrest & Right

of Private Defence &

Legal Aspects



Liaison with Police & Filing an FIR

We provides this training to make the trainees aware of the importance of maintaining good liaison with the local police, and learn how to file an FIR in accordance with the existing laws, rules and regulations.



Corporate Office

We provides this training to identify and assess threats to the vulnerable areas and vital points in the corporate office with particular reference to VIPs working there and use the deterrent effect of patrolling there.



Industrial Unrest & Right of Private Defence & Legal Aspects

We provides this training to make the trainees aware of legal aspects of crime, their statutory rights of private defence, union activities, rights and limitations and the role of security staff in situations of industrial unrest



Positive Attitude

Today security personnel are not expected to be mere gatekeepers. Keeping this fact in mind, SF provides appropriate training to make its security personnel lexible and capable to meet the client's requirements. After this training, the security guard gains an end-client "service" orientation, courtesy, politeness, pleasant demeanour and positive attitude.



Social skill is one of those which include: Client & Industrial Relations

We provides this training to make the trainees aware of maintaining proper relations with the public and the organisation's employees. At the end of the training sessions, the trainees shall have elementary knowledge of maintainin good public relations and to resolve various types of inter personal conflicts.



Customer Care

We provides this training to make the trainees aware of the fundamental importance of caring for the customers and maintaining best relations with them so that they will be able to conduct themselves well and give an excellent first impression to every customer. To be aware of personal hygiene, displaying positive and helpful attitude towards the customer and to be careful about customers

PEOPLE SKILLS TRAINING
Social skill is one of those
which include:
Client and
Industrial Relations
Customer Care



POSITIVE ATTITUDE TRAINING



POSITIVE ATTITUDE TRAINING

We attempt to inculcate a sense of costiveness in our personnel. Our goal and hope is that the positive attitude emanating from our staff will enthuse everyone at the client site to bring out the best in all. At the end of the training session, the trainees imbibe respect and love for customers, superiors, colleagues and subordinates; is sensitive about good inter-personal relations, inculcate the habit of following the orders of superiors with no question raised; learn to be enthusiastic and sincere in work; has an urge to improve professionally; learns to maintain positive and happy attitude at home as well as on the job; learns to take pride in the job, and in the Organisation; become a positive influence on other colleagues.

- All our programs lay stress on positive attitude.
- Attitude emanates from the thinking process.
- The beads of academic and professional subjects in our programs are strung together by the thread of positive attitude. This, we believe, acts as a powerful lever for change and the benefits go far beyond the ability to do the job in hand.
- It is more about changing values and behaviour. This encourages employees to think about their role in the organisation in a wider context.
- Overall the employees feel valued by the organisation and are therefore more loyal to it.
- Thus, by the end of the program, each of our security guards is an effective performer plus an asset to your organisation.
- Our programs create not only good professionals but also good human beings.





ENVIRONMENTAL TRAINING

Our guards are made to realize the importance of being a part of the biosphere. As such, they are taught to treat resources with respect conserve and not waste - and wherever possible contribute towards the cause of protecting the environment.



SPECIALIZED TRAINING Fire Prevention and Fire Fighting

We provide special training to our security personnel to make them aware of the causes of fire, the types of fire, operate various types of fire extinguishers and other equipment generally used for putting off fire. At the end of the training session, the trainee is able to know what to do in case of a fire emergency, their duties as part of a fire fighting party, cordon party, salvage party, rescue party, take precautions to prevent out-break of fire and if required be able to organise the existing manpower in these groups.



First Aid and Evacuation Procedure

We provide special training to have elementary knowledge of serious accidents and serious illnesses, give first aid to the victims under the circumstances of serious burn injury, gas victims, and victims of de-hydration, cardiac attack and electric shock.

ENVIRONMENTAL TRAINING SPECIALIZED TRAINING Fire Prevention and Fire Fighting First Aid and Evacuation Procedure



Traffic Control

Handling Threat of Bomb/Explosive



Traffic Control

We prepare all Swaraj Facilities personnel to carry out one of the most important assignments that they frequently do i.e., Access and Traffic Control. The main purpose of this training is to make them able to handle all visitors, government personnel, contractors, employees and their relations, casual labour, and others on the organisation's premises; control and account for the keys to the organisation's property and premises; control incoming and out-going materials with the view to avoid pilferage; control the entry and exit of all types of vehicles and maintain records on the computer or in registers.



Handling Threat of Bomb/Explosive

We provide special training to our security personnel to take precautionary steps in case of threat of bomb/explosives, reduce the damage as far as possible, obtain assistance from government agencies concerned, lead the organisation's employees to safety (crowd control), assist the police bomb disposal squad in their investigation of the threat and/or explosion.



OTHER TRAINING

Besides basic and specialized training, we also provide other training modules like supervisory training, pre-job training and refresher training for our security personnel.



Supervisory Training

We provide supervisory training to those security personnel found capable of supervisory duties. This training module covers supervision, leadership, human relationship management, substance abuse detection and counselling, mentoring, psychological aspects of leadership, emergency response, etc.



Pre-Job Training

According to each client's requirements, all SF group security personnel are given appropriate pre-job orientation & training. This training is based on the client's specifications, job complexity and level of responsibility.



Refresher Training

personnel twice a year. More frequent training is provided as per the client's needs and the performance of each specific individual.



AFFILIATIONS, APPROVALS & PLEDGE



सत्यमेव जयते
Government of
MAHARASHTRA, INDIA



पुणे पोलीस



सत्यमेव जयते
Government of India
NATIONAL HUMAN RIGHTS
COMMISSION, INDIA



सत्यमेव जयते
DEPARTMENT
OF JUSTICE



उद्योग, उर्जा व कामगार विभाग
मंत्रालय, महाराष्ट्र शासन



सत्यमेव जयते
Government of India
CENTRAL VIGILANCE
COMMISSION, INDIA



महाराष्ट्र शासन
DEPARTMENT OF LABOUR



सत्यमेव जयते
Ministry of Skill Development
and Entrepreneurship



सत्यमेव जयते
Ministry of Youth Affairs
and Sports



सत्यमेव जयते
Government of India
Goods and Services Tax



1800 270 3600

पोलीस प्रायव्हेट सिक्युरिटी पार्टनरशिप प्रोग्राम (पी-४) महाराष्ट्र राज्य



पोलीस प्रायव्हेट सिक्युरिटी
पार्टनरशिप प्रोग्राम (पी-४)
(सहभागी संस्था)



Swaraj Facilities
YOUR SAFETY IS OUR PRIORITY


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